

For Office Use

Grave owner/Statutory Declaration:
Amount paid:
Received date:
Receipt No:
Burial No:
Application approved by:
Date:
ID:
Permit No:

Location supervised by: Signature: Date:

Supervisor print name:

Type of work carried out: **Please tick a box**

- Located
- Headstone removed
- Inscriptions
- Ground anchor fixing
- Install memorial/vase/kerbs
- Renew dowels

Work completed by Stonemason: Signature:

Supervised by: Signature:

Date:



ST HELENS
BOROUGH COUNCIL

St Helens Borough Council Bereavement Services

Application To Erect A Memorial

This form must be carefully and accurately completed and delivered to the Cemeteries and Crematorium Office.

St Helens Borough Council will not accept any instructions by telephone.

..... Cemetery

Name of mason:

.....

Section and number of grave:

.....



ST HELENS
BOROUGH COUNCIL

The Crematorium & Cemetery Office

Rainford Road
St Helens
WA10 6DF
Tel: 01744 677405
→ www.sthelens.gov.uk

Please contact us to request translation of council information into Braille, audio tape or a foreign language.

Please read carefully and ensure all information is correct before signing this form.

Details of Mason

Company Name:

Address:

Postcode: Tel:

BRAMM Reg. No: Badge holder Name & No:

(Please note one mason working at any one time in St Helens Borough Council cemeteries must be registered with BRAMM).

I hereby agree to abide by the cemetery rules and regulations. To seek permission prior to the creation/ erection of a memorial a permit application submitted and issued for the proposed works. To book in 24hrs prior to an appointment request. To provide on arrival the permit. To fix the memorial to British standard 8415.

Mason Signature: Printed:

Grave Details

Denomination: Section: Grave No:

To Be Completed By the Grave Owner (s)

I/We hereby authorise to carry out the work detailed on the above grave and authorise removal from the cemetery if necessary.

(Please delete) Grave Owner/Stat Dec No: Signed:

Name:

Address:

Postcode: Tel: Mobile:

I/We hereby by agree to abide by the cemetery rules and regulations, details of which have been provided to me. I understand that I may not plant the grave or erect fencing or kerbs, or place any objects on or around the turfed area of the grave. And that on the above grave space, I am wholly responsible for the maintenance and safety of the memorial. I hereby authorise St Helens Borough Council to remove the stone should they deem it to have become unsafe or dilapidated.

Signature: Printed:

Agreement:

I agree that should the authority become aware that the memorial is not erected to the original permit specification then the following steps will be taken:

- Grave owner informed by Authority
- Stonemason recalled to remove/re-erect the memorial as per original specification
- The incident will be recorded as a non-compliance to cemetery regulations which could result in suspension of future works within St Helens Borough Council Cemeteries.

Signatures:

Stonemason: Grave Owner:

Description of Memorial and Details of Inscription:

Description of Memorial:

.....
.....
.....
.....

Please provide a full drawing of the proposed memorial including fixing & inscription:

Check List:

Headstone:

Plate size: Base size: Plinth size: Foundation size:

Kerbs:

Side kerbs size: Head/Foot kerb size:

Foundation size: (Full frame/single landings/double landings) delete

Fixing Method:

Dowel sizes:

Plate to base: Base to Foundation:

Plate/Kerbs to kerbs: Landings doweled together:

Anchor type and size: