

## Vision and Mission Statement

'Working together for a better borough, with people at the heart of everything we do by improving people's lives together and creating distinct, attractive, healthy, safe, inclusive, and accessible places in which to live, work, visit and invest'. (St Helens Borough Council's vision for 2021-2030)

St Helens Archive Service support St Helens Borough Council's vision by aiming to inspire lifelong learning, connect communities with heritage, and create equality of opportunities for all.

We do this by:

- Collecting relevant archive material that fits within the bounds of our collection policy.
- Considering gaps in our collections and monitoring the collection policy to ensure it meets the needs of current and future users.
- Providing secure and suitable storage for both physical and digital archive material that meets required standards.
- Promoting the Archive Service in a variety of ways to encourage use from a wide range of communities.
- Catalogue material to archival standards, creating finding aids suitable for increasing discoverability.
- Ensuring access to collections is monitored to fit with legislation and to ensure the preservation of fragile material.
- Conserving and repairing items as necessary.
- Providing a welcoming service both in person and remotely for a range of current and future users including family and local historians, school pupils, students, academics, volunteers, community groups, local businesses, local government officers, media, and other interested parties.