



## St Helens Council

### Street Trading Consent application 2026-2027 (fee £785)

SECTION 1. Applicant details				
Full name				
Home address				
Date of birth				
Home number				
Mobile number				
SECTION 2. Type of business				
Hot food	Ice Cream	Confectionery	Sandwiches	Other – specify
Vehicle/ Stall details				
Type of vehicle (e.g van, caravan etc)				
Vehicle registration and make of vehicle				
Trading name:				
Existing Plate number:				
SECTION 3. Badge Holder Details				
Full name				
Address				
Phone number				
Date of Birth				
Driving Licence number				
DVLA Code				
Current badge number				



Full name	
Address	
Phone number	
Date of Birth	
Driving Licence number	
DVLA Code	
Current badge number	
Full Name	
Address	
Phone number	
Date of Birth	
Driving licence number	
DVLA Code	
Current Badge number	
Full Name	
Address	
Phone Number	
Date of birth	
Driving License number	
DVLA Code	
Current Badge number	



***For additional assistants please provide their information on a separate sheet  
More than 2 badges? Additional badges cost £44.70 each***

#### **SECTION 4. Location and Times**

Please indicate the location of your business if stationary, and times of trading

If mobile, please provide an approximate route and times of trading

#### **SECTION 5. Food Traders**

Are you registered with the Local Authority as a food business? YES/NO

Are all food handlers trained in Basic Food Hygiene? YES/NO  
Please provide copies of each assistants certificates

#### **SECTION 6. Information to support your application**

Have you or any of your assistants ever has a consent or licence granted by another local authority? YES/NO

If yes, please state which local authority:

Have you or any of your assistants ever had a consent or licence refused or withdrawn by another local authority? YES/NO

If yes, please give details:

### **Steps to completing your application**

#### **What you need to send with your completed application form**

From the business

- The completed application form
- A copy of your business **public** liability insurance **Not** employer's liability
- Food Business Registration form (If applicable) <https://register.food.gov.uk/new>
- Gas Safe certificate (if using gas appliances)



For each person working on your trailer

- Basic DBS check for any driver/assistant see link
- <https://www.gov.uk/request-copy-criminal-record> we will need to see the original as evidence of this.
- A copy of their driving licence (provide gov.uk code for access.
- A copy of their Food Hygiene Certificates where necessary.
- Letter for land owner providing evidence you have permission to trade on the land and the time you are allowed to trade.

*\*For application renewals, declaration form must have been completed within the last three years*

**It is the responsibility of the applicant to ensure all relevant documentation is enclosed failure to do so will result in your application being returned.**

**Please note by signing this form you agree to the Councils rules and conditions. A copy of the conditions is enclosed further copies are available on request.**

**This completed application form together with the Declaration of Convictions and the appropriate payment to:**

**Janette Pierce EHO, Regulatory Services, St Helens Council, PO Box 512, St Helens, WA10 9JX or email completed application to [janettepierce@sthelens.gov.uk](mailto:janettepierce@sthelens.gov.uk)**

**Please contact Janette Pierce for further information on 01744 673299**

**Print Full Name .....**

**Signed ..... Date.....**