

St Helens Borough Council Arts Service Privacy Policy For Freelance Artists

Privacy Policy

St Helens Borough Council's Arts Service Privacy Policy explains how we use personal information we collect about you when you register for our database.

How do we store your data?

We store your data on an internal database.

1) What information do we collect about you?

We collect:

Only the information you wish to give to us when you complete the application form. The legal basis for processing your information in line with the General Data Protection Legislation is Article 6 (1) (a) the data subject has given consent to the processing of their personal data for one or more specific purposes.

2) How will we use the information about you?

We will use your details to provide you with information about opportunities for freelance employment and or other arts opportunities/events.

If, via the application form, you consented to your information being passed to third parties then we may pass your name and contact details on to any organisations looking for creative practitioners.

3) How long will we keep your details for?

We will keep your details until such a time that you ask to be removed from our database.

4) Your Rights

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate. If you wish to be removed or change any details that we hold on you please email artsservice@sthelens.gov.uk and we will make these changes as soon as possible.

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please contact our data protection officer via dataprotection@sthelens.gov.uk.

You have the right to complain to the Information Commissioners Office - Tel: 0303 123 1113, Online: <https://ico.org.uk/>, Post: Information Commissioner, Wycliffe House, Water Lane, Wilmslow, SK9 5AF

5) Other websites/organisations

This privacy policy only applies to the Arts Service Artist database. So when you link to other websites/organisations you should read their own privacy policies.

6) Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated on 30 July 2020.

7) St Helens Borough Council's Data Protection Officer

The Council have appointed a data protection Officer who can be contacted via email dataprotection@sthelens.gov.uk