

1. **Title of Proposal:** St Helens COVID-19 Outbreak Management Plan
Service: Public Health
Department: People's
Responsible Officer: Ruth du Plessis
Date Completed: 29th June 2020

Aims: Please identify the main aims of the policy, decision or function?

This plan aims to ensure an effective and coordinated approach for the prevention and management of COVID-19 outbreaks in St Helens, from outbreak prevention measures, the initial detection of the outbreak, the risk assessment, to the formal declaration that the outbreak has ended and the identification of lessons learned through a review process.

2. **Community Impact Assessment**

The Community Impact Assessment is aimed at maximising the opportunity to keep St Helens a strong, prosperous and resilient community. All policies, decisions or functions will have an impact on the local community in St Helens. This tool acts as a prompt to identify what difference the proposal can make, and how we can use any proposal - even a proposal that cuts or removes a resource – as an opportunity to improve community wellbeing.

It provides an opportunity to think about where we might be able to reduce negative impacts, identify missed opportunities and capitalise on positive impacts.

Community: Please describe how your work will benefit the council & staff/local community.

To provide advice and support to key settings to help prevent outbreaks occurring. To protect public health by identifying the source of the COVID-19 outbreak and implementing necessary control measures to prevent further spread. To provide additional support as required to those who need to self-isolate. To outline roles and responsibilities at a local operational level. To outline the key tasks/activities involved in responding to COVID-19 outbreaks. To give key considerations and outline some specific requirements needed for key settings where COVID-19 outbreaks may occur.

3. **How to use this tool**

- 3.1 **At the planning stage: *This is the best time to consider the difference this will make to the local community.*** Look down the checklist and identify how what you are doing will impact on people in St Helens. Engage with the Council's Social Value, Health, Environment, and Equality/Human Rights leads, during the planning, drafting, initiation phase of your project / proposal. **NB** use info4sthelens for key facts and figures about St Helens.

3.2 **Decisions**

Engage with the Social Value, Health, Environment, and Equality/Human Rights leads to go through the tool and identify how your project will make a difference to the St Helens community. Work with them. Use the tool to identify the impact, inform the project, and record the outcome within the decision-making process. The Social Value, Health, Environment, and Equality/Human Rights implications and how they have been 'taken into account' must be available to the decision maker at the time they make the decision. Therefore, to demonstrate the decision maker was fully aware of the implications, the impact assessments must be attached as an appendix to the tabled report/proposal, when the decision is ratified.

3.3 **Evaluation**

Social Value, Health, Environment, and Equality/Human Rights implications which are integrated within a project effectively helps the project manager to evaluate and demonstrate the impact that the project has had on the community.

4. **Publishing the results of the assessment**

This Impact Assessment Report must be used to inform Decisions, Scrutiny Reviews, Service Reviews, Policy Reviews, and Commissioning and Contract specifications. The Social Value, Health, Environment, and Equality/Human Rights implications and how they have been taken into account must be visible for transparency and scrutiny, so impact assessments must be published as appendices to the decisions they accompany.

COMMUNITY IMPACT ASSESSMENT OF RELEVANT POLICIES, DECISIONS OR FUNCTIONS

Checklist - impact on different aspects and sections of community and staff groups			
Issue	How will this be taken into account?	Action	Who
EQUALITY - What positive or negative impact might this proposal or function have on the following protected characteristics? – Age, Disability (Including Sensory, Physical and Learning Disabilities, Autism and Mental Health), Sex, Race, Religion, Sexual Orientation, Gender Reassignment, Marriage & Civil Partnership, Pregnancy & Maternity.			
What opportunity is there to advance equality of opportunity in services and employment (i) access, (ii) quality, and (iii) outcome?	<p>The plan is based on national response guidelines, which outline seven key themes for local outbreak control plans for COVID-19. These include themes based on people who share protected characteristics under the Equality Act 2010.</p> <ul style="list-style-type: none"> Care homes and schools: this theme will include cohorts defined by age and disability. Vulnerable people: this theme is designed to ensure outbreak services meet the needs of diverse communities. <p>Priority groups under the plan also identify distinct cohorts of people who share protected characteristics:</p> <ul style="list-style-type: none"> The clinically vulnerable: highest risk are the shielded, followed by those who are eligible for the flu vaccine (over 65s, underlying health conditions), men and BAME groups. Personal and social circumstances: asylum seekers/hard to reach groups, homeless, gypsies and travellers, substance misusers, victims of domestic abuse and looked after children. People who may not be able to socially isolate: people in houses of multiple occupation, people with dementia, people with learning difficulties, people with severe mental health problems. <p>The process includes points where key information is shared, and key communications occur</p> <ul style="list-style-type: none"> Identification of suspected case Social distancing / social isolation / infection control guidance Example letters and forms Arranging testing and swabs Contract tracing Escalation - warn and inform Closures and lockdown Supporting people in social isolation End of outbreak 	<p>Actions – Translation and Interpretation</p> <ul style="list-style-type: none"> Ensure that arrangements are in place to enable efficient and effective access to translation and interpretation services for each team with responsibilities under the Outbreak Management Plan. This includes access to British Sign Language and Foreign Language Interpreters, as well as the ability to translate key public information from English into the required community language. <p>Action – Existing Translated Resources</p> <ul style="list-style-type: none"> Identify what national public guidance and infection control information has already been translated into community languages by Public Health England / NHS England / Department of Health etc. Establish briefings for teams with responsibility under the Outbreak Management Plan, on how to access existing translated material. Include links to translated guidance within the Outbreak Management Plan Section 11: Key national guidance 	RdP
What opportunities are there to (i) eliminate the risk of discrimination, harassment and victimisation, (ii) report hate crime, (iii) challenge modern slavery and exploitation?	<p>Safeguarding - There is every opportunity that during the outbreak management process that staff may come across people in vulnerable situations, including domestic violence, modern day slavery, and criminal exploitation of vulnerable people, such as confidence tricksters, scammers and rouge callers.</p>	<p>Action – Safeguarding</p> <p>Ensure that staff in the teams with responsibility under the Outbreak Management Plan, receive training and briefings to be able to identify exploitation of vulnerable people and refer to the appropriate authority - Safeguarding, Trading Standards, Police etc.</p>	RdP

COMMUNITY IMPACT ASSESSMENT OF RELEVANT POLICIES, DECISIONS OR FUNCTIONS

Checklist - impact on different aspects and sections of community and staff groups			
Issue	How will this be taken into account?	Action	Who
What opportunities are there to promote community cohesion through bringing people from diverse backgrounds together to celebrate shared values	The Outbreak Management Plan holds the opportunity for voluntary and community groups to support those affected by shielding and social isolation.	Action Ensure that BAME Community Groups (including the local Mosque, BME Outreach Team, and Refugee and Asylum Seeker Groups) are included within those invited to contribute.	RdP
HUMAN RIGHTS – What positive or negative impact might this proposal or function have on Human Rights and Children’s Rights? If there is an impact on ‘Human Rights’, the EIA must demonstrate that the interference is (i) justified and proportionate to the circumstances and the intended objective, and (ii) is not arbitrary, unfair, or excessive			
Does the decision involve Human Rights protected areas e.g. safeguarding, DOLs, detention or restraint, peaceful assembly, data protection, privacy and private family life, marriage, religion?	The implementation of a local Outbreak Management Plan does entail interference with Human Rights Articles such as: <ul style="list-style-type: none"> • Article 5 - Right To Liberty And Security • Article 8 - Right To Respect For Private And Family Life, and • Article 11 - Freedom Of Assembly And Association The Human Rights Act does permit a public authority to interfere with these rights under certain justifiable conditions – these include the protection of health, and the prevention of the spreading of infectious diseases.		