

**DECLARATION BY FUNERAL DIRECTOR  
(Coronavirus Supplementary Cremation Form)**

**Funeral directors must NOT sign the declaration on the cremation application form but should complete this form and send it with the application form to the crematorium.**

1. The funeral director must provide the cremation authority with an audit trail clearly showing that the content of the application form is the instructions provided by the applicant to the funeral director.
2. There must be a contact telephone number/ email for the applicant enabling the crematorium staff to contact the applicant to confirm the instructions.
3. Funeral directors must keep records showing a clear audit trail of how the instructions were received from the applicant.

<b>Crematorium</b>	
<b>Reasons applicant cannot sign application form</b>	
<b>Name of deceased</b>	
<b>Name of applicant</b>	
<b>Contact details for applicant</b>	
<b>Day, date and time of service</b>	
<b>Date and time instruction received</b>	
<b>Format of instruction received</b>	
<b>Funeral director company name</b>	
<b>Name of funeral director</b>	
<b>Signature of funeral director (and date)</b>	