

**APPLICATION FOR A TEMPORARY TRAFFIC  
REGULATION ORDER/ NOTICE FOR A TEMPORARY  
CLOSURE OR RESTRICTION**

**APPLICATION FORM**

In accordance with the Road Traffic Regulation Act 1984, Section 14 & 15 as amended by the Road Traffic (Temporary Restrictions) Act 1991 and the Road Traffic (Temporary Restrictions) Procedure Regulations 1992.

Prior to completing the form please read the guidance notes.

Please return completed forms to [RoadClosures@sthelens.gov.uk](mailto:RoadClosures@sthelens.gov.uk)



**DETAILS OF PROPOSED CLOSURE**

Applicants Order Number or Charge Code	
Street Works Reference Number	
Street Name	
Location or Section to be closed	
Ward	
Start Date	
End Date	
Anticipated Duration	
Reason for the Closure	
Applicants Comments	

**TYPE OF TRAFFIC RESTRICTION**

Road Closure	
Speed Restriction	
One Way Order	
Other (please state) _____	

**METHOD OF IMPOSING RESTRICTION (Please refer to Guidance Notes prior to selecting)**

Temporary Traffic Regulation Order (Up to 18 months)	
Temporary Traffic Regulation Notice (Up to 5 Days)	
Temporary Traffic Regulation Notice (Up to 21 Days) EMERGENCY ONLY	

**DATA PROTECTION INFORMATION**

Personal data may be processed, shared and retained in order to carry out the performance of a public task and fulfil our legal obligations. To view our Privacy Notice in respect of personal data under the General Data Protection Regulations (GDPR) please visit [www.sthelens.gov.uk/council/data-protection-freedom-of-information/](http://www.sthelens.gov.uk/council/data-protection-freedom-of-information/)

APPLICANTS DETAILS

Organisation Name	
Contact Name	
Applicant Address	
Postcode	
Telephone Number	
Email Address	

BILLING ADDRESS (if different from applicants address)

Organisation Name	
Contact Name	
Applicant Address	
Postcode	
Telephone Number	
Email Address	

By signing the below you are agreeing to pay all costs incurred and to the conditions set out in the guidance notes

Name:	Signature:	Date:

**Charges:**

A Temporary Order (18 months) is £2000 inclusive of advertising costs.  
A Temporary Notice (5 days) is £900.  
A Temporary Notice (21 days) is £900.

The charges set out above may, in exceptional circumstances be increased by the Highway Authority. Please note that, the TTRO/TTRN process will not commence until a completed form and full payment or purchase order is received. Cheques should be made payable to St. Helens Council.

INTERNAL USE ONLY

Approved Date		Ref Number	
Engineer			
Comments			
Charge Code		Total Cost	
Invoice Number		Invoice Date	