FOR USE AT ST HELENS CEMETERY ONLY

THESE PLAQUES ARE LOCATED ADJACENT TO THE SCATTERING BEDS IN THE MEMORIAL GARDEN

ST HELENS CREMATORIUM
MEMORIAL PLAQUE LEASING

The following notes are for the guidance of persons applying to lease Memorial Plaques at St Helens Crematorium. These notes are not exhaustive, Consequently any specific query may be referred to:

The Cemeteries and Crematorium Manager
The Crematorium Building, Rainford Road, St Helens, Merseyside WA10 6DF
Telephone: St Helens (01744) 677406/677407

1. All plaque locations are allocated at the direction of the Cemeteries and Crematorium Manager.
2. Any item placed within the Memorial Garden may, at the discretion of the Cemeteries & Crematorium Manager, be subject to relocation or removal without further notice.
3. The Authority cannot accept liability for loss of, or damage to, any Memorial, floral tribute or other article which may be fixed or placed within the Memorial Garden, however such loss or damage may be sustained
4. The period of lease allowing a plaque shall expire on the tenth anniversary of the date it was issued. A reminder notice will be sent to the last registered address of the owner one month prior to the expiry date
5. A maximum of **4** lines of inscription are possible on each single plaque The total number of letters (incl. Spaces) not to exceed **70**
6. A maximum of **8** lines are possible on each double plaque The total number of letters (incl. Spaces) not to exceed **140**.
7. No line of inscription may contain more than **26** letters (incl. spaces)
8. No inscription may be added to a name line
9. The Authority retains the right to amend or refuse any inscription as may Be considered inappropriate.

(Revised October 2011)

ST HELENS CREMATORIUM
MEMORIAL PLAQUE LEASING

OFFICE USE ONLY

Rec No……. Location……. Crem No……..

To: The Cemeteries and Crematorium Manager

Please supply *single/double plaque inscribed as detailed below: (*please delete)

SINGLE

DOUBLE

MOTIF

Please see enclosed price list for current fees and charges
The fee is inclusive of:

i) The right of fixing a plaque for 10 years as requested
ii) The provision of the plaque inscribed with a motif of the applicant's choice

Payment Methods: Credit/Debit card by 'phone or in person or by cash in person.
(Unfortunately we no longer accept cheques)
I understand and agree to abide by the conditions controlling the provision of Memorial Plaques by the Authority.
Full Name……..

Address……..

Signature…….. Date……

Telephone Number……..