



Application for a Footway / Verge Crossing

PLEASE READ CAREFULLY ENSURING THAT THE WHOLE FORM IS COMPLETED AND SIGNED

1. FULL NAME AND ADDRESS OF APPLICANT:

Name _____

Address _____

Area _____

Post Code _____

Daytime Tel No _____ E-mail _____

2. LOCATION OF PROPOSED FOOTWAY / VERGE CROSSING (if different from above):

3. PURPOSE OF CROSSING (tick as appropriate):

Access to new garage, car port or hardstanding

Access to an existing garage, car port or hardstanding for vehicles

4. IF YOU HAVE AN EXISTING ACCESS OR OPENING TO A DRIVEWAY OR HARDSTANDING ON THE PREMISES:

(a) How long has the access/opening been in use? _____ Months/Years

(b) Was the access/opening provided when the house was built? YES NO

(c) Is there planning permission for the access/opening itself or for any garage, car port or hardstanding provided since the house was built or to be provided now?

YES Planning reference is: _____ Date: _____

NO If you have been advised by letter that planning permission is not required please provide the reference and date of the letter:

Reference: _____ Date: _____

IMPORTANT NOTE: Due to legislation that came into effect from 1st October 2008, with regards to proposed paved areas please read carefully the Town & Country Planning attachment to this application. You should contact the Council's Planning Department to establish if you require planning permission for the following reasons:

- a) Town and Country Planning Act
- b) Is your address on a Classified Road

Please confirm that you have consulted with the Council's Planning Department:

Name of Planning Officer: _____ Date: _____

NO APPLICATION WILL BE PROGRESSED UNTIL ALL NECESSARY PLANNING PERMISSIONS HAVE BEEN GRANTED.



5. Do you own the property? YES NO (see note below)

NOTE: If you do not own the property you must obtain written approval from your landlord before construction can take place. We will need to see evidence of this before the application can be processed.

6. COSTS: (Charges will be held for 3 months after which they may be reviewed).
- Estimates will be provided for all vehicle crossing applications.
 - The construction of a vehicle crossing by the council does not give the occupier of the premises any particular rights, except to drive across the footway to gain access to the property with a private car or light goods motor vehicle.
 - The crossing itself is part of the public highway. From the date that the council accepts the completed crossing they will assume responsibility for its maintenance at no cost to the occupier apart from any damage caused by illegal use by heavy vehicles, etc.
 - Statutory Undertakers (i.e. electricity, gas, water and telecommunication providers) have the power to undertake any necessary works within the public highway. Upon completion of such works they are only required to reinstate the area that has been excavated and are not required to reinstate the full vehicle crossing.
 - Vehicle crossing installations are non-contestable works and as such the Highway Authority has an approved contractor to undertake this activity.
 - Please note that if the crossing facility is not used for the purpose for which it was installed, St. Helens Council reserve the right to remove it and recharge the costs incurred in doing so.
 - Invoices for Vehicle Crossings will only be issued upon completion of all works.

DECLARATION - PLEASE READ CAREFULLY

I HEREBY APPLY FOR THE COUNCIL'S ENVIRONMENTAL PROTECTION DEPARTMENT TO UNDERTAKE THE CONSTRUCTION OF A FOOTPATH/VERGE CROSSING AT THE ABOVE ADDRESS. I UNDERSTAND THAT THESE WORKS WILL BE COMPLETED TO THE COUNCIL'S STANDARDS AND I DECLARE THAT THE INFORMATION GIVEN IN THIS APPLICATION IS CORRECT AND AGREE TO PAY ALL THE NECESSARY COSTS INVOLVED.

PLEASE NOTE THAT THE INFORMATION PROVIDED ON THIS FORM WILL BE PROCESSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018 (GDPR). IT WILL BE TREATED AS CONFIDENTIAL AND USED ONLY FOR THE PURPOSES OF PROVIDING A FOOTWAY CROSSING. UNDER THE COUNCIL'S LIABILITY TO PROTECT FUNDS IT ADMINISTERS THE INFORMATION PROVIDED ON THIS FORM MAY BE SHARED WITH OTHER DEPARTMENTS OF ST. HELENS COUNCIL INCLUDING THE COUNCIL'S FINANCE DIVISION AND LEGAL SERVICES AND WITH OTHER RELEVANT BODIES, SOLELY FOR THIS PURPOSE.
THIS INFORMATION WILL BE RETAINED FOR 2 YEARS AFTER COMPLETION OF WORKS.



(PLEASE PROVIDE YOUR **FULL** NAME IN BLOCK CAPITALS eg JOHN JAMES SMITH)

Name of Applicant _____

Signed _____

Date _____

Please return the completed application form to the postal address below or alternatively e-mail it to vehiclecrossings@sthelens.gov.uk

FAO: Gary Thompson
St Helens Council - Highways
Hardshaw Brook Depot
Parr Street
St Helens
Merseyside
WA9 1JR



Statutory Instruments 2008 No. 2362

Town and Country Planning, England

The Town and Country Planning (General Permitted Development) (Amendment) (No. 2) (England) Order 2008

Class F

Permitted development

F. Development consisting of -
the provision within the curtilage of a dwellinghouse of a hard surface for any purpose incidental to the enjoyment of the dwellinghouse as such; or
the replacement in whole or in part of such a surface.

Conditions

F.1 Development is permitted by Class F subject to the condition that where -

the hard surface would be situated on land between a wall forming the principal elevation of the dwellinghouse and a highway, and
the area of ground covered by the hard surface, or the area of hard surface replaced, would exceed 5 square metres,

either the hard surface shall be made of porous materials, or provision shall be made to direct run-off water from the hard surface to a permeable or porous area or surface within the curtilage of the dwellinghouse.

Contact Details:

St Helens Councils Planning Department – 01744 676219

For queries regarding the above ie the new surfacing within your property

St Helens Council Highway Maintenance Section – Gary Thompson - 01744 676409

For queries regarding the footway crossing