

Understanding Feedback on Your Work

A Guide for Learners



Why Do Tutors Give Marking Feedback?

Feedback helps you understand what you are doing well and how you can improve.

We know that many adults feel nervous about spelling, punctuation and grammar. Feedback is designed to help you learn, build confidence and make progress. Mistakes are a normal part of learning.

What Can I Expect From My Tutor?

Your tutor will:

- ✓ Recognise and celebrate what you have done well.
- ✓ Give clear and constructive feedback.
- ✓ Explain how you can improve your work.
- ✓ Support you to develop your English and communication skills.
- ✓ Take your individual learning needs into account.

Why Are English Skills Important?

Improving your spelling, punctuation and grammar can help you:

- Communicate more clearly.
- Build confidence.
- Complete qualifications successfully.
- Write job applications and CVs.
- Progress into further learning, volunteering or employment.

Your tutor will explain the symbols they use when marking your work

Before You Hand In Your Work

Use this quick checklist:

- ☐ Have I read through my work?
- ☐ Does my writing make sense?
- ☐ Have I checked my spelling?
- ☐ Have I checked my punctuation?
- ☐ Have I used capital letters correctly?
- ☐ Have I used any spelling or grammar tools available to me?
- ☐ Have I included enough detail?

After Receiving Feedback

Use your tutor's feedback to help you improve:

- Read all comments carefully.
- Correct any mistakes identified.
- Ask questions if you do not understand the feedback.
- Use the advice when completing future work.
- Keep trying - improvement takes time.

Remember!

Everyone makes mistakes. Feedback is not about catching you out. It is designed to help you learn, improve and succeed.

Your tutor wants to help you build confidence, develop new skills and achieve your goals.

Learn • Belong • Thrive