



ST. HELENS COUNCIL

Licensing Act 2003 - Responsible Authorities

Completed applications should be sent to:-

The Licensing and Land Charges Manager

Licensing and Land Charges Unit
Wesley House
Corporation Street
St Helens
WA10 1HF

Telephone: 01744 676770 e-mail: generallicensing@sthelens.gov.uk

Applicants are also required to send notice to the 'responsible authorities' as detailed below. If the application is submitted electronically the Licensing Authority is required to carry out this procedure.

'Responsible authority' as defined by the Licensing Act 2003 and amended by the Police Reform and Social Responsibility Act 2011 include the following:-

Merseyside Police:

Licensing Unit
Merseyside Police
5th Floor HQ
Canning Place
Liverpool
L1 8JX
Telephone: 0151 777 4619
Email: Licensing.Unit@merseyside.pnn.police.uk

Merseyside Fire and Rescue Service:

Merseyside Fire & Rescue Authority
St Helens & Knowsley Community Fire Protection
Belle Vale Fire Station
Childwall Valley Road
Liverpool
L25 2PY
Telephone: 0151 296 6570
Email: protectionlicencessthelensandknowsley@merseyfire.gov.uk

Body responsible for the protection of children from harm:

Safeguarding Unit

St. Helens Council
Atlas House
Corporation Street
St. Helens
WA10 1DY
Telephone: 01744 676748
Email: safeguardingunit@sthelens.gov.uk

The local authority with responsibility for public health:

Head of Public Health Commissioning

Public Health

St.Helens Council

Atlas House

Corporation Street

St.Helens

WA10 1LD

Telephone: 01744 671046 email: publichealth@sthelens.gov.uk

The local authority with responsibility for the Health and Safety at Work etc Act 1974 (Environmental Health):

The local authority with responsibility for environmental health and pollution (Environmental Health): and

The local weights and measures authority (Trading Standards)

Director of Environmental Protection:

Environmental Protection Department

St.Helens Council

Wesley House

Corporation Street

St.Helens

WA10 1HF

Telephone: 01744 676338

Email: environmentalhealth@sthelens.gov.uk

Note: When notifying the Director of Environmental Protection, please ensure that you provide 3 copies marked for (a) Environmental Health (Health & Safety), (b) Environmental Health (Pollution) and (c) Trading Standards.

Local Planning Authority:

Development Control Manager

Urban Regeneration, Housing and Culture Department

St.Helens Council

Town Hall

Victoria Square

St.Helens

WA10 1HP

Telephone: 01744 676158

Email: planning@sthelens.gov.uk

The Licensing Authority:

Licensing and Land Charges Unit

St.Helens Council

Wesley House

Corporation Street

St.Helens

WA10 1HF

Telephone: 01744 676770

Email: licensing@sthelens.gov.uk

Alcohol Licensing Team

Lunar House
40 Wellesley Road
Croydon
CR9 2BY
Email: alcohol@homeoffice.gsi.gov.uk

In certain circumstances the following may also need to be served with a copy of the application:-

Relevant neighbouring local authority

Relevant navigation authority

The Environment Agency

British Waterways Board

The Secretary of State.

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